

Student Volunteer/Job Shadow Requirements

To apply, you may go to our website www.christustmf.org and search "Volunteer Application" or follow this link:
<https://www.christushealth.org/trinity/foundation/giving/volunteer/volunteer-application>.
(Job Shadow students must be at least 15 years of age.) After successfully submitting the application, please email annette.garcia@christushealth.org or stacy.warren@christushealth.org to notify us that your application is complete.

ANYONE WISHING TO JOB SHADOW OR VOLUNTEER MUST:

- Complete a volunteer application
- Complete an interview with Annette Garcia, Director of Volunteer Services or Stacy Warren, Volunteer Coordinator
- Submit to a Criminal Background Check (age 17 & older)
- Complete a pre-orientation test from reading our Volunteer Handbook (given to them at the Interview)
- Provide Volunteer Services with a current TB test (within the last year) and shot records to include MMR, Varicella (chickenpox), TDAP (for pertussis), COVID Vaccine (or medical/religious exemption) and flu shot during flu season (October 1-March 31)
- Provide Volunteer Services with two Personal References (we provide forms for them to give to two people that are not relatives)
- Complete an online volunteer orientation which includes the Health System, Confidentiality, and Universal Precautions videos and sign off on all our required paperwork for their files
- Wear bright red scrubs when volunteering.
- **Wear a personal mask to and from the hospital and a surgical mask while on campus. The surgical mask will be provided for your volunteer/job shadow shift.**
- Students who come through as a group and do not receive individual interviews must also submit to a 10-panel drug test, usually set up by the school they are attending.

CHRISTUS Trinity Mother Frances Health System Volunteers are considered non-paid staff and are therefore responsible for all of the same information as our employees. Our Volunteer Handbook and orientation processes are in compliance with The Joint Commission and our CTMF Education and Human Resources departments.

Annette Garcia
Director of Volunteer Services
annette.garcia@christushealth.org

Stacy Warren
Volunteer Coordinator
stacy.warren@christushealth.org

903-606-4435 Office
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Outpatient Department of CHRISTUS Mother Frances Hospital